

Date of Bulletin: May 17, 2012 Notice #: CCBFTR00236

Audience: CLEC, ILEC, IXC, ISP and Wireless Carriers

Subject: CFA Rolls - Reminder of Critical Order Information

Date Effective: May 17, 2012

In an effort to easily identify and process CFA Roll orders, Frontier Communications is reminding our customers of critical information. Please remember to include the following information on the initial ASR:

- Begin the Project field with 'HOTCUT'
- If you desire the CFA Roll to take place between 5pm and 6am, please include the time you desire the CFA Roll to begin. As well, if Frontier is to participate on a bridge during the CFA Roll, place the words 'HOT CUT' and the conference bridge number in the Remarks section of the ASR.
 - Ex. Hot Cut: 05/31/12 at 4:00am eastern time: call in bridge number is (888) 555-1234
- Please also populate the following fields on your ASR:
 - o Frame Due Time (FDT) Identifies the time the carrier desires the cut to begin.
 - Conference Bridge Telephone Number (CB TEL NO) Conference Bridge Telephone Number. Identifies the Conference Bridge Telephone number to be used at the time of the roll
- CFA rolls involving more than 15 circuits can be project managed. If your project falls within these guidelines, fill out the <u>CFA Roll / Hot Cut Project Management Form</u> and send an email or completed form to <u>ocoprogmgrall@ftr.com</u> and copy your account manager. If you are unsure of your account manager, send an email to <u>CarrierRequest@ftr.com</u>.

Questions regarding this notification may be sent to Carrier.Notifications@ftr.com.