



Stand Alone UNI Changes

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Frontier Wholesale

Jurisdiction: All
Effective Date: 02/21/2016
Revised Date: 4/1/2021

Purpose

This Job Aid will cover how to issue an ACT C Stand Alone UNI ASR. The following Job Aid can be used to change the following fields:

- NC code 3rd % 4th positions- Port Based to VLAN Based or VLAN Based to Port Based
 - Example would be a change from KRA1 to KRE1 or KQA1 to KQE1
 - This type of change would require a change ASR for the Stand Alone EVC
 - EVC NCI Code on the UNI RUID would need to change
- NCI code - A Handoff change to the End User
 - Electrical to Optical or Optical to Electric (Existing NC code of circuit must support this type of change)
- TSP field
- Bandwidth Upgrades/Downgrades
 - Refer to the Job Aid Ethernet Bandwidth Upgrades

E-Path UNI REQ TYP ED – ACT C

UNI – E-Path		
ASR FORM - ADMINISTRATIVE		ASR Activity
ICSC	Frontier ICSC Code	C – Required
DDD	ACT = C = 6 Business Day Interval	C – Required
REQ TYP	ED	C – Required
ACT	C	C – Required
QSA	01	C – Required
EXP	Populated only if expedite is being requested	C – Optional
SEI	Y	C – Required
RTR	F - Send FOC only S – Send FOC & DLR N - No response required	C – Required
PIU	100	C – Required
QTY	1	C – Required
BAN	CABS BAN or 'E' for existing	C – Required
SPEC	Populate with SPEC from original ASR	C – Required
ASC-EC	Prohibited	C – Prohibited
BILLING		ASR Activity
ACNA	Identifies the COMMON LANGUAGE IAC code for the customer who should receive the bill for the ordered service	C – Required
VTA	Term Agreement Based on Contract Populate value from original ASR	C – Required
VTAI	Term Agreement Indicator C - Retain existing VTA with no Changes	C – Required
PNUM	Populate value from original ASR	C – Required
CONTACT		ASR Activity
INIT	Identifies the customer employee who originated the request	C – Required
INITIATOR TEL	Identifies the telephone number of the customer employee who initiated the request	C – Required
INIT EMAIL	Identifies the electronic mail address of the initiator	C – Required
DSGCON	Identifies the employee of the customer or agent who should be contacted on design/engineering/translation issues and to whom the Design Layout Report may be sent. Required when RTR is F or S	C – Required
DSGCON TEL	Telephone number of employee of the customer or agent who should be contacted on design/engineering/translation issues and to whom the Design Layout Report may be sent	C – Required
IMPCON	Identifies the customer employee or office responsible for control of installation and completion	C – Required
IMPCON TEL	Identifies the telephone number of the implementation contact	C – Required

SES FORM - SWITCHED ETHERNET SERVICES		ASR Activity
NC	Populate value from original ASR unless the 3 rd & 4 th positions are changing	C – Required
NCI	Populate value from original ASR unless the ASR is changing the Handoff	C – Required
SECNCI	Populate value from original ASR unless the ASR is changing the Handoff	C – Required
ESP	Ethernet Service Point	C – Required
SERVICE ADDRESS INFORMATION – Address must match the original ASR		ASR Activity
EUNAME	Identifies the end username associated with the Primary location	C – Required
SAPR	Identifies the address prefix	C – Required
SANO	Identifies the address number	C – Required
SASF	Identifies the address suffix	C – Optional
SASD	Identifies the street direction	C – Optional
SASN	Identifies the street name	C – Optional
SATH	Identifies the thoroughfare of the street name	C – Optional
SASS	Identifies the street directional suffix	C – Optional
LD1, 2, 3	Identifies additional information related to the service address. (e.g., building, floor, room)	C – Optional
LV 1, 2, 3	Identifies the value associated with the Location Designator of the service address.	C – Optional
City	Identifies the name of the city, town, etc. of the service address.	C – Required
STATE	Identifies the State of the service address.	C – Required
ZIP	Identifies the ZIP code of the service address	C – Required
JS	Entry is D. Indicates the access service is to terminate at a new or existing registered jack or demarc. D is the only valid entry for SES/TLS UNI services	C – Required
LCON	Identifies the local contact name	C – Required
ACTEL	Identifies the telephone number to be used for arranging access for installation	C – Required
LCON EMAIL	Identifies the email address of the Location Contact	C – Required

FOC Timelines

Activity	UNI/NNI Service Intervals	UNI/NNI FOC
New/Change	20 business days	11 business days
Change/Disconnect	6 business days	3 business days
Records	2 business days	1 business day
Activity	EVC Service Intervals	EVC FOC
New/Change	6 business days	3 business days
Disconnect	5 business days	3 business days
Records	2 business days	1 business day

Change Log

Date	Page Number	Change
04/01/2021		Original document

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